*Joint Research Grant*

**RESEARCH PROPOSAL**



TITLE

Researcher Team :

Name of Team Leader and Members (Lectures and Students)

Lecturers' Names Should Be Written in Full with Titles

DEPARTMENT OF TEAM LEADER

FACULTY OF TEAM LEADER

UNIVERSITY OF TEAM LEADER

MONTH

YEAR

|  |
| --- |
| 1. **Title (maximum 20 words)**
 |
|  |
| 1. **Research Summary**

The summary should not exceed 300 words and must include the urgency, objectives, methods, targeted outputs, and research partners. |
|  |
| 1. **Keywords**

Consist of 5 keywords separated by semicolons (;) |
|  |
| 1. **Introduction**

The research introduction should not exceed 500 words and must include the background, problem formulation, research objectives, problem-solving approach, state-of-the-art and novelty, and a research roadmap for at least 5 years. |
|  |
| 1. **Methodology**

The description of methods or approaches to achieve the stated objectives should not exceed 500 words. This section must include a research flowchart illustrating the completed and planned activities within the proposed timeline. The flowchart should be provided in JPG/PNG format. The research methods must include at least the following: research procedures, expected outcomes, and targeted achievement indicators. |
|  |
| 1. **Research Schedule**

The research schedule should be organized based on the implementation of the research and adjusted according to the duration of the research period. |
|

|  |  |  |
| --- | --- | --- |
| **No** | **Activity** | **Year 2025, Month** |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** |
| **1** |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **…** |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |

 |
| 1. **Partnership**

The collaboration partners for this research can be listed here. The roles of each partner can also be described in more detail in this section. |
|  |
| 1. **References**

Citations should be arranged and written using a numbering system based on the order of citation. Only sources cited in the research proposal should be included in the References list. Citations must follow the Vancouver Reference Style Elsevier guidelines. |
| [1] ..................................................................................................................................................[2] ..................................................................................................................................................[3] ..................................................................................................................................................[4] .................................................................................................................................................. |
| 1. **Funding and Budget**

This budget proposal must be written in detail and aligned with the Standar Biaya Masukan 2025, as outlined in the Minister of Finance Regulation No. 39 of 2024. The budget proposal must follow the components provided in the template and include the units as specified. It can be accessed via Excel file. If there is additional funding from partners or other research funding sources, it can be included in this section. |
| **Income**

|  |  |  |
| --- | --- | --- |
| **No** | **Contribution** | **Amount (Rp)** |
|  |  |  |
|  |  |  |
| **TOTAL INCOME** |  |

**Expenditure**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **No** | **Component** | **Item** | **Unit** | **Volume** | **Amount (Rp)** | **Total (Rp)** |
| Example (can be deleted during completion) |
| 1 | Publication fees for articles in nationally reputable journals | APC Journal of Al-Azhar seri Humaniora | pax | 1 | 500.000 | 500.000 |
|  |  |  |  |  |  |  |
| **Materials** |
| **1** |  |  |  |  |  |  |
| **…** |  |  |  |  |  |  |
| **Total** |  |
| **Data Collection** |
| **1** |  |  |  |  |  |  |
| **…** |  |  |  |  |  |  |
| **Total** |  |
| **Equipment Rental** |
| **1** |  |  |  |  |  |  |
| **…** |  |  |  |  |  |  |
| **Total** |  |
| **Data Analysis** |
| **1** |  |  |  |  |  |  |
| **…** |  |  |  |  |  |  |
| **Total** |  |
| **Research Results Reporting and Mandatory Outputs** |
| **1** |  |  |  |  |  |  |
| **…** |  |  |  |  |  |  |
| **Total** |  |
| **TOTAL EXPENDITURE** |  |

 |

**Statement Letter: The Proposal Has Not Been Funded**

Team Leader : ....................................

NIDN/NIDK/NIP : ....................................

Department/Faculty : ....................................

Hereby, I declare that I am submitting a research proposal entitled

..................................................................................................................................................

and this proposal has not been funded nor is it currently being submitted for funding by any other party.

This statement is made truthfully for the purpose of submitting the proposal for internal grant at University Al-Azhar of Indonesia.

City and Date

Materai

Rp 10.000

Name of Team Leader

 NIDN/NIDK/NIP

**Involvement Letter**

Name : ....................................

Position : ....................................

Organization : ....................................

Hereby, I confirm that i am involved in the research titled

..................................................................................................................................................

This statement is made truthfully for the purpose of submitting the proposal for internal grant at University Al-Azhar of Indonesia.

City and Date

 (signature)

Name